

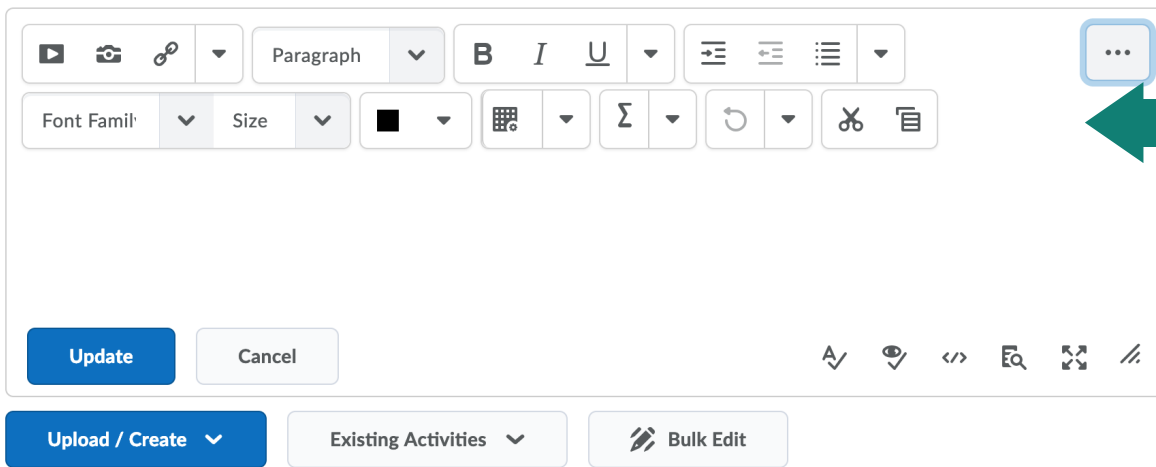
USING LINKS IN BRIGHTSPACE TEXT EDITOR

Follow the steps below to add links to your module/themes/week overviews.

1. WHEN IN THE VLE, GO TO MY LEARNING
2. SELECT ADD A DESCRIPTION AND THE TEXT EDITOR WILL ACTIVATE ITSELF

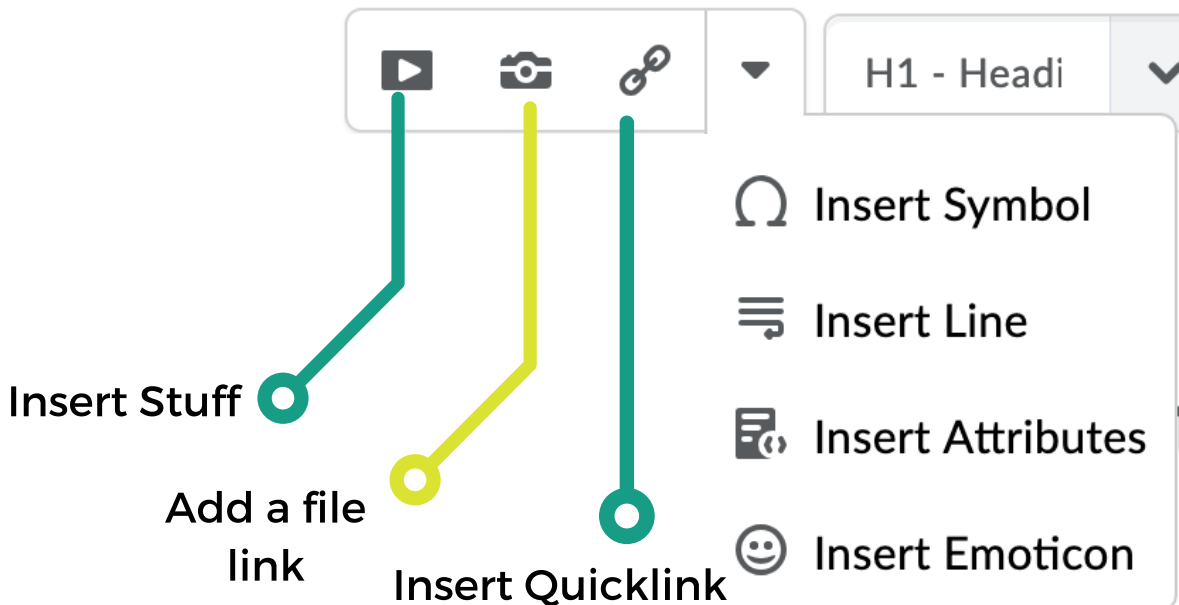
Add dates and restrictions...

Published ▾



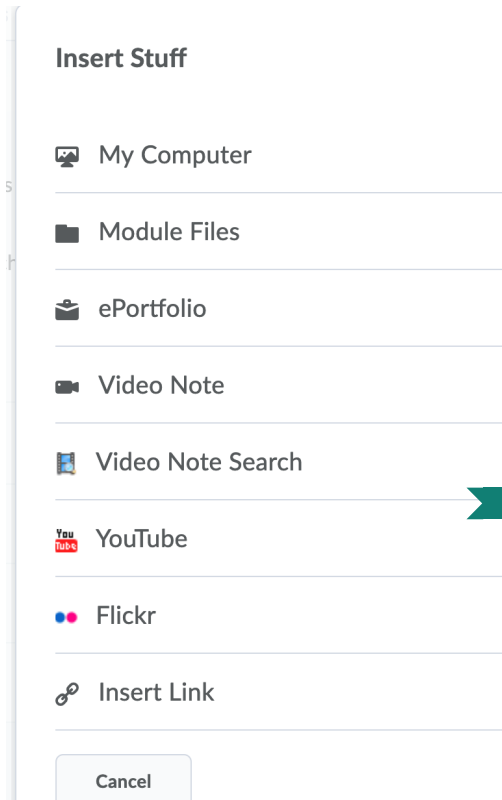
The screenshot shows the text editor toolbar with various icons for text formatting and insertion. A large green arrow points to a three-dot menu icon in the top right corner of the toolbar.

3. YOU HAVE THREE ICONS ALLOWING YOU TO INSERT LINKS, OTHER RESOURCES ETC. WITH A DROP DOWN MENU OF MORE OPTIONS.



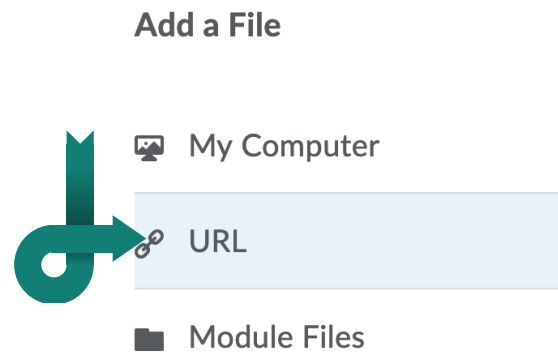
The image shows a close-up of the text editor toolbar. Three icons are highlighted with colored lines and labels: a play button icon labeled 'Insert Stuff', a camera icon labeled 'Add a file link', and a link icon labeled 'Insert Quicklink'. A dropdown menu is open, showing options like 'Insert Symbol', 'Insert Line', 'Insert Attributes', and 'Insert Emoticon'.

INSERT STUFF



ALLOWS YOU TO ADD FILES, VIDEOS, LINKS TO EPORTFOLIO, LINKS AND EMBED OBJECTS

ADD A FILE CAN ADD LINKS TO DOCUMENTS UPLOADED FROM YOUR COMPUTER, URL LINKS AND ALSO FILES WITHIN YOUR MODULE (THAT ARE NOT NECESSARILY THE MAIN CONTENT IN THE MODULE).



INSERT QUICKLINK

ALLOWS YOU TO ADD LINKS TO ACTIVITIES AND CONTENT IN YOUR MODULE.

