

VIDEO ASSIGNMENTS - set up

Follow the steps below to set up an Assignment submission box for Video Assignments used for:

- Oral Exams
- Formative/Summative Continuous Assessment

Step 1

Set up a new Assignment and give it a name. In the description give as much information as needed and clear instructions what students are required to do.

In the Properties select: Individual Assignment and Submission Type: Text Submission which will allow students to submit video formats

The screenshot displays the 'Properties' tab of an assignment setup interface. At the top, there are three tabs: 'Properties', 'Restrictions', and 'Outcomes'. The 'Name' field contains 'Video Assignments'. The 'Instructions' field has a rich text editor with a toolbar and the text 'Hi Guys,'. Below the instructions are 'Attachments' buttons: 'Add Attachment', 'Record Audio', and 'Record Video'. The 'Submission, Completion and Categorization' section includes 'Assignment Type' with 'Individual assignment' selected, 'Group assignment' as an option, and a 'Group Category' dropdown set to 'Language grouping'. Below this, there are two disabled messages: 'Disabled: One or more submissions present.' and another identical one. The 'Submission type' dropdown is set to 'Text submission', also with a disabled message below it. The 'Submissions' section is partially visible at the bottom.

Step 2

You can consider grading online with a letter/numeric scheme - so please ensure that you set it up in the Properties - Select Add a Grade Item and use SelectBox Grade Item

The image shows a 'New Grade Item' dialog box overlaid on a form. The dialog box has a title bar with 'New Grade Item' and a close button (X). Below the title bar is the heading 'Choose a Grade Item Type'. There are two options listed:

- Numeric**: Grade users by assigning a value out of a specified total number of points. E.g. 8/10
- Selectbox**: Grade users by selecting the grade scheme level that best matches their achievement. E.g. "Very Good" or "B+"

The 'Selectbox' option is highlighted with a green border. At the bottom of the dialog box are 'Save' and 'Cancel' buttons. The background form is partially visible, showing fields for 'Notification Email', 'Category', 'Score Out Of', 'Grade Item', 'Student View Preview', and 'Rubrics'.

Then select the Grade Scheme that reflect your Assessment strategy of the module

Step 3

Save the Assessment and make it visible to students

INSTRUCTIONS FOR STUDENTS

You can use the below instructions:

When submitting your video assignment it would be recommended to use a desktop with a webcam or a phone. You can use the functionality INSERT STUFF (as shown below)

▼ Hide Assignment Information

Instructions

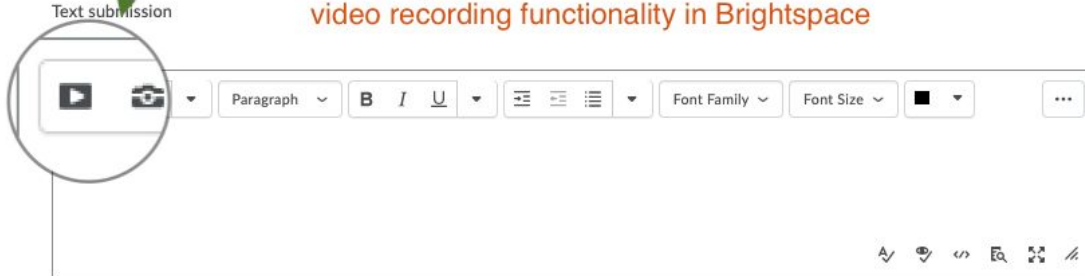
Hi Guys,

use the video note to record your video - it is in Insert STUFF



Submit
Text submission

Use the Play icon to access Video Notes - instant video recording functionality in Brightspace



You will be brought then to another screen which will allow you to record the video or upload from an external site (like YouTube)